

# **RANGIORA HIGH SCHOOL PERSONNEL COMMITTEE TERMS OF REFERENCE**

The Personnel Committee is responsible to the Board for:

1. Reviewing existing policies and procedures that fall under NAG 3 (employment and personnel matters) and providing recommendations to the Board on any changes and or their adoption.
2. In association with the Principal, and in consultation with the Board, developing policy statements on any new employment matter that may require a policy statement from the Board.
3. In association with the Principal, and in consultation with the Board, ensuring delivery on the agreed level of investment in professional development.
4. Ensuring that the Board meets good employer practice and employment matters are dealt with to ensure confidentiality of employees.
5. Considering the termly Personnel Report to the Board.
6. Ensuring the Annual Agenda is complied with

Adopted 24 June 2020