



Managing the Vaccination Status of Residential Caregivers and International Students

Rationale

The recent vaccination mandate from the Government in relation to education workers extends to residential caregivers, and schools should have a policy in place to ensure that:

- As far as practicable, international students live in a safe environment. (Outcome 6)
- Schools provide clear and sufficient information to enable students to make an informed decision. In the current environment, this will include information relating to caregivers and vaccinations. (Outcome 1)

This policy should be read in conjunction with the Education (Pastoral Care of International Students) Code of Practice 2016 (The Code).

Purpose

This policy ensures that international students are housed in safe accommodation, by requiring that all residential caregivers and their household members 18 years of age and over are fully vaccinated against Covid-19. This policy also makes clear factors that will be considered to ensure that information about the vaccination status of residential caregivers and their family members may be collected in a manner that complies with the Privacy Act 2020.

Vaccination

- The school's policy is that all residential caregivers (as defined in the Code) and their household members 5 years of age and over, who are eligible for a vaccination against Covid-19, will be fully vaccinated.
- To avoid doubt, the school will only place students with, or approve, a residential caregiver once the school has confirmed that the residential caregiver, and their household members 5 years of age and over, who are eligible for vaccination against Covid-19, have been fully vaccinated.
- The school will request current and prospective residential caregivers to disclose their Covid-19 vaccination status, and the status of all people 5 years of age and over living in the home. The school will require appropriate evidence of such vaccinations.
- Where a residential caregiver, or member of their household 5 years of age and over, who is eligible to be vaccinated, is not willing to disclose their vaccination status, the school will treat that household as unvaccinated.
- The school will inform current and prospective students of the policy and measures in place to ensure that those in the home who must be vaccinated, are fully vaccinated.

Information

- Only authorised staff will have access to vaccination information.
- The school will use appropriate safeguards to protect vaccination information from loss, unauthorised access, use, or disclosure
- Information on the vaccination status of individuals will only be provided to students, their families, or agents if it is necessary, and only with the consent of the individual in question.
- The school will not share personal information unless required or authorised to do so by law. In the situation of an outbreak, the school may share personal information with a Public Health Authority for the purposes of planning and implementing appropriate public health responses. Where possible, the school will only disclose aggregate level information.
- The school may disclose aggregate level information to the Ministry of Health and the Ministry of Education to assist those agencies monitor and plan Covid-19 responses. Individuals will not be identified in any disclosure of information to these agencies.
- The school will not keep vaccination information for longer than is required for the purposes stated above.
- Under the Privacy Act 2020, individuals have the right to request a copy of, and correction to, any personal information held by the school.

Review

The school will review procedures relating to this policy as part of the annual self-review. The school will collect and record appropriate evidence of the review.

Reporting

The Director of International Students will report directly to the school Principal on the operation of the Vaccination of Caregivers Policy.

Related Policies

- Managing Contracted Recruitment Agencies Policy – International Students
- Refunds and Cancellations – International Students
- Managing Supervised Groups Policy – International Students
- Grievance Policy – International Students
- Accommodation Policy – International Students
- Fee Protection Policy – International Students
- International Students Policy
- Refund of Fees: Group Study Tours – International Students
- Rangiora High School Disciplinary Policy
- Complaints and Grievances Policy – Rangiora High School

Relevant Documentation and Legislation

- [Education and Training Act 2020](#)
- [Education \(Pastoral Care of International Students\) Code of Practice 2016](#)
- [Guidelines for the Education \(Pastoral Care of International Students\) Code of Practice 2016](#)

- [International Student Contract Dispute Resolution Scheme Rules 2016](#)
- [The International Student Wellbeing Strategy](#)
- Accommodation Procedure – International Students
- Communications Procedure – International Students
- Marketing Procedure – International Students
- Appointment, Monitoring & Management of Education Agents Procedure – International Students
- Dealing with Grievances and Complaints Procedure – International Students
- Managing Supervised Groups Procedure – International Students
- International Student Wellbeing Procedure
- Managing International Student Enrolment Procedure
- Managing Attendance and Withdrawal Procedure – International Students
- Supporting Academic Outcomes Procedure – International Students
- Procedure for Managing Student Behaviour – International Students
- International Student Code of Conduct
- Secondary Student Application and Contract of Enrolment
- International Student Accommodation Agreement

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| Date of Review | December 2021 |
| Date of Next Review | December 2024 |
| Date Adopted by the Board | February 2022 |
| Date of Amendment by the Board | |