

Rangiora High School Board of Trustees



Drugs (including Alcohol) Procedural Policy

Rationale

A member of the Strategic Lead Team may have reasonable cause to suspect that a student is under the influence of drugs, chemicals or alcohol if one or more of the following indicators have been reported:

- There is a smell of cannabis or alcohol on the student's clothing and / or breath
- The student's behaviour is consistent with alcohol intoxication
- The student's behaviour is consistent with the effects of drug abuse. In the case of cannabis, these characteristics include drowsiness, learning difficulties, short term impairment or behavioural problems.

All incidents relating to drug use, including alcohol, and vaping must be recorded and be reported to the Principal.

Students involved with tobacco, vaping, inhalants, alcohol and other illegal drugs

For all offences by students:

- Parents will be notified.
- May be required to attend an educational programme.
- Could face stand down/suspension and/or referral to Board of Trustees.
- Police may be notified in case of illegal offence.

The Board of Trustees will deal with other persons found using tobacco, inhalants, alcohol or illegal drugs on the school premises or at school functions where prior written approval (re alcohol) has not been given.

Drug Detection

The school may, from time to time during the school year, use approved drug detection systems (inclusive of dogs) to carry out inspections of the school to ensure it is drug free.

Procedures for Senior Staff for the Confiscation of Illicit Substances – Primarily Illegal Drugs

These procedures follow the discovery of a student in the possession of illegal drugs.

Students are to sign a receipt sheet outlining details of the illicit substance(s) confiscated from them.

- The substances are to be kept in a sealed package in the school safe until they are no longer required for any disciplinary actions.
- In the case of Class, A, B or C drugs, the Police are to be notified immediately. For collection of the drugs the Officer is to provide a written receipt.
- A copy of the receipt is to be kept in the Student's file and a copy to be held by the Senior Manager.

Procedures Where Permission is Granted to Serve Alcohol

Only after obtaining the permission of the Principal (or the Board), groups may provide alcohol on school premises. On these occasions when alcohol is served, the following must apply:

- Non-alcoholic drinks will be made available. Water is to be available free of charge at all times.
- Food will be provided.
- Relevant permits must be obtained where necessary.

Fundraising

No alcohol will be offered as prizes at school functions or raffles (note; this is a breach of the Sale and Supply of Alcohol Act)

The following protocols have been agreed by the Board in respect to the sale of wine as a fund raiser by School groups:

1. Parents of the group involved, not students, are to sell the wine.
2. There is to be no Rangiora High School branding on the wines or cases.
3. A copy of the School's Alcohol Policy is to be sent to the parents involved, noting the concern of the Board regarding any possible reputation damage. All parents selling alcohol are to be informed of the contents of the policy

Sensitive Expenditure

Alcohol will not be given as gifts to visitors to the school, staff or volunteers, in front of students.

Staff involved with tobacco, inhalants, alcohol and other illegal drugs

This will be dealt with according to the relevant employment contract procedures.

Date of review	October 2020
Date of next review	December 2023
Adopted by BOT	9 December 2020