



RANGIORA HIGH SCHOOL BOARD MEETING
Wednesday 25 May 2022
At 6.30pm in the Strachan Room
OPEN AGENDA

Reference Links	Board Annual Agenda RHS Governance Framework RHS Board Delegation List
1.	Apologies
2.	Conflicts of Interest for the Meeting (Open and In Committee)
	<i>Declaration of any conflicts of interests in items to be covered during the meeting, (Open and In-Committee Agendas) and any updates to the Board Conflict of Interest Register.</i>
3.	Speaking Rights
	<i>Standing Motion – “that speaking rights be granted to Paul Donnelly, Associate Principal, and David Lowe, Business Manager”</i>
4.	Presentation
	<ol style="list-style-type: none">1. International Dept - oral update on where the Department is (International Director - Melissa Heyrick)2. Technology - Leader of Learning - Technology Faculty - Triennial Report 2021.pdf
5.	Strategic Discussions and Decisions
6.	Administration

	<p>6.1 Confirmation of Previous Minutes - 30 March 2022 Board Open Minutes</p> <p>6.2 Matters Arising</p> <p>1. Simon to share learnings from Te Tiriti o Waitangi module 1</p> <p>6.3 General Business</p> <p>a) Maori Representation</p> <p>b) Communication - Andrew to complete article for school newsletter welcoming Bruce (due 3 June)</p> <p>c) Trust Representatives nomination required (due to departure of Ms Stewart from these boards)</p> <p>i) North Canterbury Alpine Trust (refer to correspondence)</p> <p>ii) North Canterbury Sports and Recreation Trust</p> <p>d) Archived Documents for Disposal (Resolution) - Memo - Disposal</p> <p>e) Board and Staff Election - Date to be confirmed via Resolution</p> <p>i) Election dates 2022.docx</p> <p>ii) Refer to Correspondence</p> <p>f) Out of Zone Ballot- Allocation of places to year levels</p> <p>i) Rangiora High School Mail - Fwd_ Out of Zone Enrolments 2023.pdf</p> <p>ii) Rangiora High School (4).data</p> <p><i>**a and b are now recurring agenda items as per PLD review</i></p>
7.	Monitoring & Reporting
	<p>7.1 Principal Report - T2 Wk4 - Principal's Report Term 2, Week 4.pdf</p> <p>7.2 Finance & Property Open Committee Report (Wayne) 11 May 2022 F&P Open Minutes (Recommendation to Board)</p> <p>7.3 Review Committee Report (Darryn) 13 April 2022 Review Committee Minutes</p> <p>7.5 Uniform and Branding Committee - next steps 20 September 2021 Uniform Committee Minutes</p>
8.	Policies
	<p>FOR ADOPTION (nil feedback from staff and community consultation) Performance Management Policy</p>
9.	PLD
	<p>Tiriti o Waitangi P2 workshop - 15 , 21 June or 5 July via ZOOM. Board Member Events Knowledgehub</p>
10.	For Information Items
	<p>ERO Review visit</p>

11.	Correspondence
	<ol style="list-style-type: none"> 1. Board fee payment schedule decision (for addition to the RHS Governance Framework) <ol style="list-style-type: none"> a. Rangiora High School Mail - Response from NZSTA re meeting fees.pdf b. Board Member honorarium and tax 20I.pdf
12.	Action Items
	See below table or ACTION TABLE
13.	In Committee Meeting
	<p>Resolution to move 'In-Committee'</p> <p><i>"That the public be excluded from this meeting for the consideration of Agenda Items 2 to 9 of the In-Committee Agenda (Strategic Discussion, Administration, Reports and Information Items). This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and for the reasons contained in the Official Information and Meetings Act 1982 s9(2)(a) ("To protect the privacy of natural persons") and s9(2)(j) ("Carry on commercial and industrial negotiations") and that the meeting move In-Committee."</i></p>
14.	Date of Next Meeting : 29 June 2022 at 6pm (back to normal starting time)

CORRESPONDENCE:

DATE	DETAILS
22 March	NCAT Chair Letter to RHS Board.pdf (REFER TO AGENDA 6.3) NCAT response.pdf
5 April	STA News
9 April	Rangiora High School Mail - Fwd_Upcomi...nce Essentials Webinar – Register now.pdf
11 April	Board fee payment schedule REFER TO AGENDA 11.2
12 April	Partnership to deliver world-class training for school board
12 April	Post H&S Mandate webinars.pdf
12 April	Rangiora High School Mail - Fwd_2022 AGM Reminder.pdf
26 April	Rangiora High School Mail - Fwd_Membership matters - AGM 30 April.pdf
3 May	ERO review visit REFER TO AGENDA 10
4 May	Rangiora High School Mail - CES Directors ELECTION 2022.pdf Rangiora High School Mail - CES AGM to consider 2021 financial year.pdf
12 May	Rangiora High School Mail - Fwd_Out of Zone Enrolments 2023.pdf Rangiora High School (4). Public Notice re Enrolments 2021 REFER TO AGENDA 5.2

16 May	NO 1 BOT ELECTION NEWSLETTER NO 1 6TH MAY 2022.docx CES Privacy Policy.pdf CES Election Timeline 2022.docx REFER TO AGENDA 5.1

ACTION TABLE:

Meeting Date	No	ACTION	Responsibility	Date Due
2021				
3 March	AP254	Replacement BOT member co-option	BOT	TBC
26 May	AP 276	Organisation of Giving effect to Te Tiriti o Waitangi workshop locally		Online workshop Refer to Agenda 9
10 Nov	AP288	Kahui Ako pilot info re: stand downs /suspensions	DNP	
15 Dec	AP290	Changes to Alcohol policy - Include changes relating to consumption of alcohol at venues that are off school site, EOTC and staff drinks and Forward to Principal and Board members prior to adding to agenda	DNP	REVIEWED. TO GO FOR CONSULTATION
2022				
16 February	AP001	Analysis of Student standdown/suspensions in comparison with schools in the Canterbury district and/or nationwide	KRB	T3 Wk9 - update with 2021 info
30 Mar 2022	AP003	Simon to present and share learnings from Te Tiriti o Waitangi modules at next board meeting	SG	Refer to Agenda 6.2
	AP004	Simon to contact NZSTA advice on board remuneration (nightly fee)	SG	Refer to Agenda 11
	AP005	Paul to review the PPE Procedure policy against current regulations to ensure its relevance prior to the policy going out for staff and community consultation	DNP	FINALISED.

EVENTS 2022

Date	Details
	<ul style="list-style-type: none"> ● Prizegiving <ul style="list-style-type: none"> ○ December 2 - Year 11-12 Prizegiving ○ December 6 - Year 13 Grad ○ December 12 - Year 9-10 Prizegiving ● PTA meeting (Tuesdays 7 p.m., Strachan Room (upstairs Admin. block RHS)) <ul style="list-style-type: none"> ○ Term 3 (9th August 2022) ○ Term 4 (1st November - Xmas meeting (venue to be advised))

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| | <ul style="list-style-type: none">● BOARD CALENDAR 2022● 2022 Term Dates |
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