



RANGIORA HIGH SCHOOL
MINUTES OF THE OPEN BOARD MEETING
 Wednesday 13 May 2026 at 5:30pm

PRESENT

Simon Green	Presiding Member
Carolyn Myall	Parent Rep
Louise Courtney	Parent Rep
Lorraine Walker	Parent rep
Gert Hendriks	Parent rep
Megan McNay	Parent Rep
Harry Parish	Student Rep
Emma Don	Staff Rep
Bruce Kearney	Principal
Remihana Emery	Associate Principal
David Lowe	Business Manager
Rowena McKinney	Board Secretary

APOLOGIES

DECLARATION OF INTEREST

Nil

SPEAKING RIGHTS

"That speaking rights be granted to Remihana Emery (Associate Principal) and David Lowe (Business Manager)

Moved: Presiding Member

Carried

1.	ITEMS for DISCUSSION	Action Point
1.1	<u>Health, Safety & Wellbeing Report</u> Discussion: The new H&S reporting system has been rolled out. A full report with data will be presented at the next hui. Outcome: Noted	
1.2	<u>Update from 11 May 2026 Presentations</u> 1. The H&S Committee will receive a report from the LHP regarding the identified risks within their department and how they plan to mitigate this.	

	2. Directed enrolment - A letter was sent to the MoE from the Board. The school spoke to Gretchen Stone (Harrison Stone) for advice.	
1.3	NZSBA AGM Discussion: The Board agreed that Louise Courtney would act as the board delegate at the upcoming NZSBA AGM. Outcome: Resolution 2026/OP/015 <i>"That the Board approves Louise Courtney to act in the Presiding Members stead at the 2026 NZSBA"</i> Moved: Presiding Member	<i>Carried</i>
2.	IN- COMMITTEE MEETING	
	Resolution <i>"That the public be excluded from this meeting for the consideration of Agenda Items 2-5 of the In-Committee Agenda (Strategic Discussion, Administration, Reports and Information Items). This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and for the reasons contained in the Official Information and Meetings Act 1982 s9(2)(a) ("To protect the privacy of natural persons") and s9(2)(j) ("Carry on commercial and industrial negotiations") and that the meeting move In-Committee."</i> Moved: Presiding Member Following the conclusion of the In-Committee section of the meeting the public were readmitted at 5:52pm.	
3.	PRESENTATIONS	
	Discussions: Annual presentations by department heads. Learner Support: The need for resource efficiency in supporting 286 students is increasing. A key question is how best to use resources and assess the effectiveness of kaiāwhina. It was discussed whether simply increasing kaiāwhina numbers is the solution. It was acknowledged that while extra support staff will sometimes be necessary, a significant part of the answer involves conducting a survey to gather data from teachers and students to accurately determine needs. The Board requests to review the data from this survey. Outcome: The Head of Learner Support will return in Term 4 with data from the survey English: The junior curriculum is preparing for the new curriculum. Part of the PGC includes a focus on leveraging teachers with expertise in achieving Merit/Excellence to collaborate with and mentor other staff. Technology: Working within the department re: assessment practices and holding staff to account. Positive teacher relationships with students helps to drive good grades. Mātauranga Māori: Working on student ability to build capacity to allow them to have conversations with teachers across all subjects. Investigating the junior school and how they can ensure consistency in their learning prior to Level 1. Like to see an opportunity for Year 9's to have a full year of Te Reo which they believe will show better results in the senior school.	

	5. <u>Literacy/Numeracy</u>: Entrance results improved in numeracy when the school became involved in primary schools learning space and PLD. Introduced a standardised test for writing in Year 9 & 10. From now on with these tools, the school should be able to determine a student's readiness for CAA's. 6. <u>Health & PE</u>: Working with staff to show leadership within the teaching space. The school is looking at reviewing Outdoor Education Level 3 trips, this is part of the current curriculum review.	
Meeting Closure 8:30pm		
Confirmed as a True and Correct record:  Simon Green Presiding Member 2026-05-27 Date		

ACTION TABLE:

Meeting Date	ACTION	Who	Date Due
2025			
3 September	Principal to follow up with EOTC coordinator to include missing persons procedure in EOTC policy	EMR	WIP
2026			

Audit trail

Details

FILE NAME13 May 2026 Board Open Minutes - 27/05/2026, 08:40

STATUS● Signed

STATUS TIMESTAMP2026/05/26
20:46:55 UTC

Activity



mkr@rangiorahigh.school.nz **sent** a signature request to:
• Simon Green (simon.green@rangiorahigh.school.nz)

2026/05/26
20:41:28 UTC



Signed by Simon Green (simon.green@rangiorahigh.school.nz)

2026/05/26
20:46:55 UTC



This document has been signed by all signers and is **complete**

2026/05/26
20:46:55 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.