



RANGIORA HIGH SCHOOL
MINUTES OF THE OPEN BOARD MEETING
 Monday 11 May 2026 at 5:00pm

PRESENT

Simon Green	Presiding Member
Carolyn Myall	Parent Rep
Louise Courtney	Parent Rep
Lorraine Walker	Parent rep
Gert Hendriks	Parent rep
Harry Parish	Student Rep
Emma Don	Staff Rep
Bruce Kearney	Principal
Remihana Emery	Associate Principal
Rowena McKinney	Board Secretary

APOLOGIES

Megan McNay, David Lowe

DECLARATION OF INTEREST

Nil

SPEAKING RIGHTS

"That speaking rights be granted to Remihana Emery (Associate Principal).

Moved: Presiding Member

Carried

1.	ITEMS for DISCUSSION	Action Point
5.1	<u>CONFIRMATION OF PREVIOUS MINUTES</u> <i>That the minutes of the meeting dated 18 March 2026 be accepted as a true and accurate record.</i> Moved: Presiding Member Seconded: All	<i>Carried</i>
5.2	<u>Finance & Property Committee</u> Discussion: Verbal report. Outcome: The verbal report was received and accepted.	
5.3	<u>SchoolDoc Policies</u> Discussion: Policies currently under review. To be discussed at the next meeting.	

	Outcome: Noted	
5.4	<u>For Information</u> Discussion: Rugby funding email resolution Outcome: The Board noted this application was approved by the trust.	
2.	DECISIONS to be MADE	
2.1	<u>Overseas trip approvals</u> Discussion: Japanese reciprocal exchange. This is a long standing arrangement and requires board board approval as it is an overseas trip. Outcome Resolution 2026/OP/011 <i>"That the Board approves the Language departments request to participate in the 2026-2027 reciprocal exchanges with Mukogawa Women's University Junior and Senior High School and Shimada Gakuen Iizuka High School."</i> Moved: Simon Green Seconded: Gert Hendriks Discussion: French overseas trip. The Board noted the document provided was inaccurate. The request is now for 2028 and to visit France. Outcome: Resolution 2026/OP/012 <i>That the Board approves in principle the request for travel to France in 2028.</i> Moved: Simon Green Seconded: Louise Courtney Discussion: International department request for upcoming overseas marketing trip. - To access cash for the pending trip. While any cash withdrawal has audit implications, the board understands that Asian countries deal in cash and this was the best option to ensure accounting of the funds spent. - The increase in the Associate Principals work credit card from \$3000 to \$5000 for the duration of the trip. This amount will revert back to its original amount at the conclusion of the trip. Outcome: Resolution 2026/OP/013 <i>That the Board approves</i> - the withdrawal of \$1500NZD for use as cash by the International Director and Associate Principal in Thailand and Japan as part of their upcoming marketing trip. - The increase in the credit card limit for the Associate Principal for the duration of the marketing trip. Moved: Louise Courtney Seconded: Lorraine Walker	Carried Carried Carried
2.2	<u>2027 Out of Zone places</u> Discussion: The Board supports 20 out of zone places for Priority 2 & 3.	

	Outcome: Resolution 2026/OP/014 <i>That the Board agrees that 20 Out of Zone places will be allocated in 2027 to</i> <i>Priority 2 - Siblings of current students</i> <i>Priority 3 - Siblings of former students</i> Moved: Simon Green Seconded: Carolyn Myall	Carried
4.	PRESENTATIONS	
	Discussions: The Board listened to the annual presentations by departments. 1. <u>Lighthouse Program</u>: Identified Health & Safety concerns due to staff shortages. Discussed the Board's expectations for the Head of Department Outcome: The Board noted that any H&S issues need to be addressed by the department as they are directly funded by the MoE and not the school. The Board's expectations for the Heads of Department was to utilise the day which was funded by the Board to come up with a plan for the programme's future. 2. <u>Social Science</u>: Continued focus on improving student culture regarding external exams. Noted the difficulty in staffing this area, requiring specialist teachers for specialist subjects. Anticipated challenges but exciting opportunities with the new curriculum 3. <u>Arts & Languages</u>: Noted that clear teacher understanding leads to improved student results. This curriculum area will become non-compulsory in 2027 due to curriculum changes. Faculty is focused on protecting specialist skills amidst potential personnel changes. 4. <u>Science</u>: Despite having long-term, specialist staff, some students are underperforming in certain subjects. The faculty is reviewing the structure of course delivery. 5. <u>Future Pathways</u>: The programme is seeking to develop a bespoke Gateway programme moving away from the TEC programme. Outcome: The Board would like to see Future Pathway reports that show students being supported internally and how students are being supported to transition out 6. <u>Mathematics</u>: A significant disparity in student results exists between different teachers. The faculty is addressing this by having successful teachers present their strategies to peers whose students are underachieving. Staff are also reviewing the 2025 results and discussing root causes and solutions as part of their Professional Growth Cycle (PGC)	
Meeting Closure 8:40 pm		
Confirmed as a True and Correct record:  Simon Green Presiding Member 2026-05-25 Date		

ACTION TABLE:

Meeting Date	ACTION	Who	Date Due
2025			
3 September	Principal to follow up with EOTC coordinator to include missing persons procedure in EOTC policy	EMR	WIP
2026			

Audit trail

Details

FILE NAME11 May 2026 Board Open Minutes - 25/05/2026, 10:22

STATUS● Signed

STATUS TIMESTAMP2026/05/24
22:27:55 UTC

Activity



mkr@rangiorahigh.school.nz **sent** a signature request to:
• Simon Green (simon.green@rangiorahigh.school.nz)2026/05/24
22:23:22 UTC



Signed by Simon Green (simon.green@rangiorahigh.school.nz)2026/05/24
22:27:55 UTC



This document has been signed by all signers and is **complete**2026/05/24
22:27:55 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.